https://www.lankatalents.lk/job/client-experience-events-executive/

Client Experience & Events Executive

Hiring organization
Lanka Talents Creations (Pvt) Ltd

Industry
Event Management

Employment Type
Full-time

Job Location
Kotte, Kotte

Valid through
10.07.2026

Description

Lanka Talents is seeking a highly motivated **Client Experience & Events Executive** to join our growing team. This role is ideal for professionals with experience in hospitality, luxury services, client relationship management, or event management who are passionate about delivering exceptional customer experiences and managing premium events.

If you are an energetic professional with excellent communication skills and a strong industry network, we'd love to hear from you.

Responsibilities

- Manage premium client lifestyle and event services.
- Plan, coordinate, and execute private and corporate events.
- Liaise with vendors, venues, suppliers, and business partners.
- Build and maintain long-term client relationships.
- Ensure exceptional customer service and client satisfaction.
- Support the successful delivery of luxury experiences and corporate events.

Qualifications

- Minimum **2 years' experience** in hospitality, luxury services, or event management.
- Strong corporate and hospitality industry network.
- Excellent communication, negotiation, and interpersonal skills.
- Professional appearance and positive attitude.
- Strong organizational and time management skills.
- Ability to work independently and manage multiple projects simultaneously.

Contacts

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