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Finance Executive

Hiring organization
Lanka Talents Creations (Pvt) Ltd

Industry
Beauty & Wellness

Employment Type
Full-time

Job Location
Nugegoda, Nugegoda

Valid through
23.06.2026

Description

The Finance Executive will be responsible for managing day-to-day financial operations, preparing financial reports, supporting budgeting activities, and ensuring compliance with financial regulations and company policies.

Responsibilities

- Manage daily financial operations and transactions.
- Prepare accurate financial reports and maintain financial records.
- Support budgeting, forecasting, and accounting activities.
- Monitor cash flow and financial performance.
- Ensure compliance with financial regulations and internal controls.
- Assist in month-end and year-end financial closing processes.
- Coordinate with auditors, banks, and other stakeholders as required.
- Provide financial insights to support business decision-making.

Qualifications

- Bachelor’s Degree or professional qualification in Finance, Accounting, or a related field.
- Minimum **3 years of experience** in a similar finance role.
- Strong analytical, reporting, and problem-solving skills.
- Proficiency in Microsoft Excel and accounting software.
- Sound knowledge of financial regulations and accounting principles.
- High level of accuracy, integrity, and attention to detail.
- Commitment to delivering high-quality professional work.

Contacts

dehara@lankatalents.lk
070 500 2122